

Liberty Township, Porter County
Meeting Minutes
December 11, 2023
6:00 PM

Present were board members Terry Dunn, Bryce Gawronski and Jackie Sterling. Also in attendance was Matt Keiser, Township Trustee and Aaron Steinhilber, LTVFD.

Meeting Minutes:

Matt read the minutes from the October 9, 2023, meeting. Terry made a motion to accept the minutes as read; Jackie seconded the motion. The motion passed 3-0.

Fire Department Report:

Aaron presented the report from the fire department. There were 96 calls in November for a total of 934 calls so far this year. (19 structure fires, 7 vehicle fires, 20 brush fires, 56 vehicle accidents, 439 EMS assists, 258 disregards, and 135 other calls).

Aaron shared that the department regained a member who had previously served with the LTVFD. He also shared that their 3 recruits were graduating on Friday, December 15th.

Terry asked about the vehicle that had been sitting at the fire department. Aaron said that the vehicle would be used for training sometime in the future and that they had been waiting for the title which they had received the previous week.

The Fire Department thanked the board for their financial assistance in purchasing the new breathing apparatus. Each firefighter received new equipment.

Trustee's Report:

Matt shared that the Township should receive their tax draw from the County sometime the following week.

After the money is received, Matt will be cutting a check for the second installment owed to the Fire Department for the 2023 Fire Contract.

Matt told Aaron that he did have the checks with him for the individual firefighters for their fuel and clothing allowance for the year and that he would give them to Aaron after the meeting.

New Business:

Certification of Nepotism Policy- The policy was distributed and signed by each Board Member as well as the Trustee.

Resolution 2023-03- Compensation for Township Officers & Employees- Terry made a motion to pass the resolution as presented; Bryce seconded the motion. The motion passed 3-0.

Resolution 2023-04- Liberty Fire Volunteer Fire Department

Reimbursement- Matt shared that he had added two things to the draft resolution that had been provided by the Fire Department. First, the Fire Department would provide the Township with an annual report showing charges, billings, and collections within 10 days of the Township's last meeting of the year so that the information could be discussed at the final meeting. Secondly, Matt added the rates to the resolution that had been published in the paper by the Fire Department. Bryce made a motion to approve the resolution as presented; Terry seconded the motion. The motion passed 3-0.

2024 Fire Contract- Matt shared that he emailed the contract to Nick and Shannan for the Fire Department's review. The only changes that Matt had made to the contract were the following: The contract amount had been increased to \$250,000 and the dates had been adjusted. Bryce made

the motion to approve the contract as presented; Jackie seconded the motion. The motion passed unanimously.

2024 Township Assistance Guidelines- Matt stated that changes had been made to reflect the 2024 poverty guidelines. Terry made a motion to approve the guidelines as presented; Bryce seconded the motion. The motion passed 3-0.

Jackie publicly thanked the Fire Department for the invitation to the Christmas party.

Old Business:

None

Public Comment:

None

Motion to adjourn was made by Terry; Jackie seconded the motion. The motion passed 3-0.



Terry Dunn, Township, Board President

ATTEST:



Jacquelyn M. Sterling, Township Board
Trustee

Matt Keiser, Township



Bryce Gawronski, Township Board