

Liberty Township, Porter County
Meeting Minutes
April 8, 2024
6:00 PM

Present were board members Terry Dunn, Bryce Gawronski and Jackie Sterling. Also in attendance was Matt Keiser, Township Trustee, Michele Bollinger, Township Clerk, and Aaron Steinhilber, LTVFD.

Meeting Minutes:

Michele read the minutes from the February 12, 2024, meeting. Terry made a motion to accept the minutes as read; Bryce seconded the motion. The motion passed 3-0.

Fire Department Report:

Aaron presented the report from the fire department. For March, the department had 104 calls for a total of 299 calls for the year. (10 structure fires, 2 vehicle fires, 4 brush fires, 19 vehicle accidents, 148 EMS assists, 63 disregards, and 53 other calls).

Aaron shared that the department currently has 17 members, and they had one application submitted. They were waiting for the medical/physical results of the applicant. If everything is good, the applicant will attend fire training in July.

Matt asked if the Department had received any feedback from residents about billing for certain services. Aaron replied that they had not received any feedback. He was not sure if the department had received any payments for the claims that had been submitted.

Trustee's Report:

Matt shared that the 5-year audit was wrapping up and that a meeting with the examiner was scheduled the following day to discuss the audit results.

Matt reported that maintenance had been completed at the Dillabaugh Cemetery where some of the headstones had been reset, holes had been filled, and grass seed had been planted.

Matt reported that he had hired a consultant to prepare a schedule for a design/build project along with the processes that Porter County requires. This is needed so that the Township has a better understanding of how the design/build process works.

Torrenge Surveying was hired to complete a boundary and topographical survey of the current fire station property. Fidelity Title was contracted to perform title work on the property.

He shared that since we are going the design/build route, we need to hire either a professional engineer or an architect to put together the RFQ for the proposed fire station. Matt has a meeting scheduled with a local architect to discuss the project.

Matt reported that the dumpster at the baseball fields had been emptied and that Liberty Rec had completed a spring clean-up of the facilities.

New Business:

2024-02 Capital Assets Policy- The resolution specifies the threshold that something is considered to be a capital asset. Bryce made a motion to approve the resolution. Jackie seconded the motion. The motion passed unanimously.

Old Business:

None

Public Comment:

None

Motion to adjourn was made by Bryce; Terry seconded the motion. The motion passed 3-0.

Terry Dunn

Terry Dunn, Township, Board President

ATTEST:

Jacquelyn M. Sterling

Jacquelyn M. Sterling, Township Board

Matt Keiser

Matt Keiser, Township Trustee

Bryce Gawronski

Bryce Gawronski, Township Board