

**Liberty Township, Porter County**  
**Meeting Minutes**  
**September 23, 2024**  
**6:00 PM**

Present were board members Terry Dunn, Jackie Sterling and Bryce Gawronski. Also in attendance were Matt Keiser, Township Trustee; Michele Bollinger, Township Clerk; and Aaron Steinhilber, LTVFD.

**Meeting Minutes:**

Michele read the minutes from the June 10th, 2024, meeting. Terry made a motion to accept the minutes; Jackie seconded the motion. The motion passed 3-0.

**Financials:**

Jackie made a motion to accept the financials as presented; Terry seconded the motion. The motion passed unanimously.

**Fire Department Report:**

Aaron reported that 724 calls have been registered through the end of August: 24 structure fires, 7 vehicle fires, 11 brush fires, 50 vehicle accidents, 332 EMS assists, 146 disregards, 154 other types of calls.

There have been 85 calls registered so far in September.

They have received payment for 3 claims submitted to insurance companies for 3 of the vehicle accidents that LTVFD had responded to previously. Aaron believes the total received was approximately ten thousand dollars.

One member dropped out of the fire academy due to personal injury, and one member will be graduating in December.

### **Trustee's Report:**

Matt shared that he had attended the ITA training in September and found it to be beneficial.

Matt stated the RFP for the new fire station is ready to go out for bid. The design-build team is made up of Matt Keiser, Township Trustee; Don Duncan, Architect; and Phil Gralik, Professional Engineer. The team will be scoring and selecting the contractor to build the new fire station.

Matt said that Liberty Rec did a field cleanup and will be having one last tournament on October 12-13<sup>th</sup>. Terry asked Aaron about the abandoned car on the property. He said that the department was going to do extraction training and then it would be removed. Matt asked if the vehicle could be removed before Liberty Rec's tournament, it would be appreciated.

### **New Business:**

Public Hearing for the proposed 2025 Budget- Matt briefly explained that the budget was increased by a total of four percent. Terry opened the public hearing for the proposed 2025 budget at 6:16 PM. No one spoke either in favor or against the proposed budget. The public hearing closed at 6:18 PM.

The adoption of the 2025 budget will be on the agenda for the October 14th meeting.

### **Old Business:**

None

### **Public Comment:**

None

Motion to adjourn was made by Terry; Bryce seconded the motion. The motion passed 3-0.

Terry Dunn  
Terry Dunn, Township, Board President

ATTEST:

Jacquelyn M. Sterling  
Jacquelyn M. Sterling, Township Board

Matt Keiser  
Matt Keiser, Township Trustee

Bryce Gawronski  
Bryce Gawronski, Township Board